

## Relax, the grant is submitted!

Unfortunately, it's not over. You'll learn how to catalog the volumes of research you did and your endless hours of writing into modules you can use for future proposals.

You will learn the three things that you MUST do once you've submitted a grant proposal.

You will learn how to maintain energy and enthusiasm in your organization for your proposal, long before you know if you are funded.

You will learn how to track the status of your grant and how to prepare for your fondest hope:

**GETTING FUNDED!**



Relax, you made it through the hurdles and hassles of submitting your grant. Now, it's hurry up and wait. And wait.

### Phil Atkins...

...has more than 20 years of experience writing grants, funding applications, and proposals. Mr. Atkins has an MS in Social and Community Services Administration from Capella University and is a graduate of the Mental Health Executive Leadership program at Case Western Reserve University Weatherhead School of Management. He has authored more than \$15 million in grants and proposals.

### Registration Info...

Cost for the workshop is **\$99** for two exciting, **PRACTICAL** days. Space is **VERY** limited.

Register online at:  
[www.philipdatkins.com](http://www.philipdatkins.com)  
You can pay online through our secure server or mail checks payable to:

Philip D. Atkins  
122 S. Glenwood Ave.  
Lima, OH 45805

  
**P D Atkins Consulting**  
[www.philipdatkins.com](http://www.philipdatkins.com)

## Who should attend?

People who need money for their organizations.

People who have never written grants.

People who have written a lot of grants.

People who have heard of grants but pretend not to listen.

Bosses who want to tell other people to go write grants.

Anyone who wants to understand the secret language of proposal writing!

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*HELP! I can't even understand what this 200 page application says!*

LACNIP *presents*

# Grant Writing for the Grantphobic!

Boot Camp for the New  
(and Not So New!)  
Grant Writer



  
May 12 - 13, 2011  
Cambridge Center, 9 am - 4 pm  
418 N. Central Ave, Lima, OH 45801  
**P D Atkins Consulting**

Lima-Allen County  
Neighborhoods in  
Partnership  
50 Town Square  
Lima, OH 45801  
419.221.5177



# What you will learn...



**There is no grant you can't beat into submission, or at least beat UNTIL submission!**

## Getting Started...

What to know before even looking for a grant.

10 things to keep in your grant writing bag of tricks.

Where to look for money.

How to build relationships with funders.

How to read an RFP.

Okay, first you'll learn what an RFP is!

How to use keywords to keep focused.

How to use internet resources.

Time planning and writing sequences.

## Keeping Going...

How to collaborate with key partners to get things done.

Writing an effective proposal abstract.

Key elements that are part of every grant.

Interpreting the specific language of the application.

Writing clear logic models for goals and objectives.

How to show your funder that you are making progress.

Keeping an eye on the deadline.

## Hitting the Finish Line...

Writing the dreaded budget.

Getting attachments in order.

Letters of support and MOUs.

Reviewing and proofing.

**SUBMISSION!**



P D Atkins Consulting offers training in strategic planning, team-oriented processing, grant and proposal writing, and special interest topics for business and human services.

## Phil Atkins has trained for...

Marathon Oil Company, Proctor & Gamble, Dow Chemical, Seneca Wire, Cooper Tire & Rubber Co., DTR Industries, Rudolph Foods, Educational Services Centers, schools, human service agencies, governmental agencies, churches, law enforcement, and many others.

## Co-Trainers...

P D Atkins Consulting has a number of trainers who are available to work with him at the client's request. Topics include dealing with mental health & substance abuse in the workplace, team conflict resolution, using the Clifton Strengthsfinder 2.0, and how to be happy in the job you have!